

## 5030-R Placement Of K-12 Students From Non-Accredited Or Out-Of-State Schools

### Definitions:

- Accredited School - A public school will be considered to be an accredited school if it has met the requirements for accreditation established by the appropriate State Department of Education. A private school will be considered to be accredited if it is officially accredited by the [North Central Association of Colleges and Schools Higher Learning Commission \(HLC\)](#) or a comparable nationally recognized regional accreditation agency.
- Non-accredited School - Any school not meeting the definition of an accredited school as provided above will be considered non-accredited. Home schools are considered to be non-accredited schools.

### General Procedures

Campbell County School District adopts the following as basic procedures to be utilized by all schools for placement of students entering from non-accredited schools or from accredited out-of-state schools.

- Upon enrollment, the student will be tentatively placed in the specified grade level as determined by school records unless the student does not meet age requirements.
- New resident students from other states who had already entered kindergarten or first grade in the previous state of residence, but who do not meet the age requirements for the State of Wyoming, may not be admitted to the District's schools.
- A building level committee will evaluate the social, emotional, and academic status of the student and make the recommendation for placement.
- Parents have the right of appeal if they disagree with the placement decision.

In addition to the basic procedures, other information must be provided and other requirements must be met for secondary school placement, as outlined in the following sections.

### Elementary Schools

- Kindergarten or first grade students from non-accredited schools will be denied enrollment in any grade for which they do not meet Wyoming age requirements.

## Junior High Schools

- The following information must be provided from non-accredited **and out-of-state** schools:
  - transcript of grades;
  - ~~the attendance record of the student;~~
  - ~~a description of courses taken;~~
  - ~~course content, including grade level or materials; and~~
- An interview between the school administration and the parent and student **must may** be held.
- A placement test may be given if deemed necessary by the building committee.

## High Schools

- The following information must be provided from non-accredited and **out-of-state** schools:
  - an official transcript of grades and credit;
  - ~~an outline of course content;~~
  - ~~descriptions of courses, such as physical education and music, in sufficient detail to enable officials of Campbell County School District to determine if such courses meet standards established by Campbell County School District; and~~
  - ~~a record of the student's attendance.~~
- A proficiency test will be administered if deemed necessary by the building committee.
- A conference may be held among the school administration, the parents, and the student.

ADOPTION DATE: Nov. 14, 1978; Revised Jan. 12, 1988; Revised Dec. 13, 1993; Reviewed February 26, 2008; Revised March 8, 2016; **Revised December 14, 2021**

LEGAL REFERENCE(S): W.S. 21-4-102

CROSS REFERENCE(S): (formerly 5116-R) 5010, 5025, 5030, 5045, 5070, 5070-R

ADMINISTRATIVE REGULATION: